

## Terms of reference of the CLM-Community Scientific Advisory Board

Version 1.5, 12 October 2021

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### *Version history:*

*July 2010: 1<sup>st</sup> draft version translated from German original by U. Riebow, BTU Cottbus*

*September 2010: 2<sup>nd</sup> draft version decided on at the CLM-Community meeting, 3.9.2010*

*July 2011: 3<sup>rd</sup> draft version, with modification decided on by CLM\_SAB at 12. April 2011*

*September 2011: 1<sup>st</sup> version, accepted at the CLM Community meeting, Assembly 2011 without modification.*

*September 2012 – version 1.1: Corrections of language and naming of the institutions by B. Früh and A. Will, accepted by SAB on September.21<sup>st</sup>, 2012.*

*August 2013 – version 1.3: Reformulation section 4 as suggested by SAB on August 24<sup>th</sup>, 2013.*

*September 2016 – version 1.4: removal of discrepancy in §6 Decisions*

*October 2021 – version 1.5: Change in section 2: CLM-Community models instead of COSMO*

### **1. Introduction**

This document is an appendix to the CLM-Community agreement. The terms of reference stated here aim to specify the objectives, authority, responsibilities and decision rules of the CLM-Community Scientific Advisory Board (SAB) board.

### **2. Tasks and authority**

The Scientific Advisory Board aims to further develop the scientific basis of the CLM-Community model(s). For this, it is necessary to:

- discuss
  - the current and planned model developments as well as
  - the tasks of the community, especially the coordination of the CLM-Community
- make suggestions to the members and the bodies of the CLM-Community concerning
  - priorities of model development,
  - the work and the structure of the CLM-Community and
  - the handling of community tasks by supporting a coordinated model development
- take decisions concerning

- the responsibility of the CLM-Community office and the CLM-Community coordination and
- the contributions of SAB members to model development and community tasks.

### **3. Membership**

Members of the Scientific Advisory Board are the named representatives of the core institutions and the coordinator of the CLM-Community. Each core institution may name one representative for a period of 2 years. Renewal is possible.

### **4. Chair**

The chair of the Scientific Advisory Board is elected by its members for a term of two years. A re-election is possible.

Chairs from alternating institutions are desired.

The chairperson or in special cases the CLM-Community coordinator invites to the workshops and meetings. The chairperson authorizes the minutes of the meetings and reports on the implementation of the decisions.

### **5. Meetings**

The SAB meets at least once a year. This meeting takes place before the CLM-Community Assembly. Further meetings are optional.

### **6. Decisions**

The quorum for the election of the chairperson is 75%. The chairperson is elected if there are no dissenting votes.

The quorum for other decisions is 60% of the members. Decisions apart from the chairperson are taken by a simple majority of the participating members. In the event of an equality of votes, the chairperson has the casting vote.

Decisions can also be made outside formal meetings through written correspondence if a minimum of 75% of the members participate in the process.

### **7. Final Clause**

These terms of reference are enacted by the CLM-Community Assembly by acceptance. They can be modified by the Scientific Advisory Board of the CLM-Community. The CLM-Community has to be informed by the CLM-Community coordinator.